

## **Boulder High School - PAC Minutes – Sept. 23<sup>rd</sup>, 2009**

Attendees: Lauren Hager, Gwen Ginley, Lisa Green, Joan Fishburn, Lynn Donnelly, Katherine Morss, Leanne Lockhart, Renee Winklmann, Loretta Melhado, Kevin Braney, Melinda Gillespie, Shelley Kappel, Sage Hansen, Marc Goulet

Approval of August Minutes

Joan: We still need an After-Prom Committee chair and a CSAP snack coordinator. Leanne will add the CSAP snack coordinator request to Enews.

### **Committee Reports:**

#### **Grocery Certificates:** Renee:

5 new delivery people!  
Definitely going to do King Soopers program with the prepaid card. Will not fully publicize it until it's up and running efficiently. 140 participants for it already.

#### **Governance Team:** Melinda:

Ozone will now be open after school 3-4PM. 1.5 people on staff there. Spread the word about the Ozone- great place!

Send in hand sanitizer and tissues. Help raise awareness about washing hands, stay home with a 100 degree fever. Teachers are going to be supportive with homework. Contact each teacher individually.

Discussion needed about perhaps lowering the price of Homecoming Dance. \$28 at the door, a bit high. Promoting early ticket sales at a lower price is necessary to determine number of kids that will be attending for planning purposes. Need to publicize that the dance is a fundraiser for Student Council. Proceeds fund other programs throughout the year.

#### **DPC:** Katherine:

Meeting consisted of presentations from Board of Education candidates:

Tom Myers and Jim Palasina – District E

Jenny Belbow and Louise Benson – District F

John Ketting and Leslie Smith – District B

Katherine didn't like the negativity of many of the candidates. Likes John and Leslie.

#### **Counseling Office:** Marc Goulet:

3 new counselors this year: Joanna Berman, Doyle Johnson and Andrew Tucker

PSAT Test: Sat. 10/17 8:00AM-11:00AM Only for 11<sup>th</sup> graders. \$25.

Registration 9/28-10/9 during lunches

Make checks out to BHS – Kids get study guides.

Parents needed to help with registration. Will put in Enews.

Senior "Checks" – Sign up with counselor to check on college application process, deadlines, etc.

College visits at BHS: 180 schools are coming in the next few weeks. No sign up required. Schedule posted in hall as well as on BHS website and Naviance under "visits".

Out of State College Night – Monarch High School Wed. Oct. 7<sup>th</sup>.  
Early decision college applications due Nov. 1<sup>st</sup> for most colleges.

**DAC**- No report

**SIT**- Lynn Donnelly

Working closer with TIES this year.

Shared data with faculty. Math scores showed good improvement. Possibly from extra support last year with a math clinic and extra classes for struggling students.

Reading scores not so great- Last professional development was all about reading instruction. Some attendees mentioned kids aren't reading as much. Teachers need to include textbook reading instruction. Idea is being discussed to add a reading assessment for incoming freshman to determine needs.

SIT plan will hold teachers accountable to meet goals. Should be done soon.

New phone # for kids to report anything anonymously: Safe2Tell.

**Website**: Gwen:

454 families volunteered! Up from 300something last year. A big thank you to Gwen for collecting all the forms- phew! She hopes that next year it can be more computerized.

Contact Gwen if you need volunteers for anything.

Highlights: Discussion to follow about whether to print hard copies. For now, Kevin says front office can print out hard copies for Juleta and a few other administrative staff requesting them. Can subscribe to it on PAC website.

**Student Council**: Sage:

Homecoming Dance- big success! Huge attendance. Made \$7500.

Committees are underway: Spirit Events/Community Events/Staff Appreciation/Class committees/Fashion Committee

Received about \$2000 from School Directories.

**Principal's Report**: Kevin:

Graduation: Sat. May 22<sup>nd</sup> at 9:00AM.

Date conflicts with numerous athletic events. Kevin is working with Brent Graham to determine how many seniors are actually affected. Hopefully not too many and the date can remain the same. Options will be discussed at next meeting.

After severe pressure from Ben Boyer, Kevin is doing a Principal's podcast! He welcomes your feedback.

Next Principal's Coffee: Tues. Oct. 13<sup>th</sup> at 2:15PM. Last one very successful- over 40 people attended. Lauren planning on varying times every month to meet various parents' schedules.

AP Tests: 630 students took AP tests last Spring. 36% of student population. 84% scored 3 or higher. Such smarties we have at BHS!

Transients: Problem being addressed about the homeless that congregate near school property along the creek. Brent Graham is working on putting up a fence. PE teachers have radios for added security. An additional campus monitor has been added for that area to patrol when available. Kevin wants to educate students through Panther TV about how to handle the situation.

Positive PR for BHS: Kevin wants to get the word out about how great BHS is. Plans are to develop a glossy brochure. First meeting of his committee to get this rolling

is Oct. 5<sup>th</sup>. Anyone is welcome to help out. Various resources are needed from teachers and parents to offer special skills.

Principal's Wall of Recognition: Please submit names of students to Kevin that deserve some recognition for special community work, club involvement, talents outside of school.

Next meeting, a woman (I didn't catch her name!) would like to come and ask for help with her program that helps at risk middle schoolers transition to high school.

**Treasurer's Report:** Loretta:

\$23,655 in account.

Proposed budget should be sent out in the next couple of weeks. We still do not know our needs. Lisa only heard from 1 Committee Chair for funds.

Lauren would like to add more Staff Appreciations if we have the \$\$.

The budget needs to be posted on PAC website for parents to see.

**PAC Financial Records Retention Policy**

The Financial Record Retention Policy for Boulder High Parent Advisory Council (PAC) is stated as follows:

- Hard copies of all tax returns will be kept forever.
- All supporting documents used to prepare the returns and provide supplemental information and documentation will be kept for no less than seven years on a rotating basis.
- Be advised that a return can be chosen for review for three years from due from the due date of the return.

**Final Words From Joan:**

A committee needs to revisit and define PAC's mission. Is communication our sole purpose? This will help plan the budget as well.

**FOR BANKING PURPOSES:**

Joan Fishburn, Lisa Green and Loretta Melhado are on the PAC Checking Account with Bank of the West.

**Make A Difference Donations:**

	A	B	C	D	E
<b>1</b>	<b>MAD (donations by semester for comparison purposes)</b>				
<b>2</b>		<b># of contributors</b>	<b>MAD donations</b>	<b>Grocery Coupons</b>	<b>Total</b>
<b>3</b>	Fall 2007	174	\$47,190	\$3,500	\$50,690
<b>4</b>	Spring 2008	71	\$23,786	\$6,500	\$30,286
<b>5</b>	Fall 2008	137	\$24,630	\$3,500	\$28,130

6	Spring 2009	76	\$13,015	\$7,970	\$20,985
7	<b>Total</b>		<b>\$108,621</b>	<b>\$21,470</b>	<b>\$130,091</b>
8					

Report from Dolly:

Clearly, our fund raising was down significantly during the 2008-2009 school year from the previous year.

I am preparing the fall 2009 mailing now -- it should go out in the next 15-20 days. I expect that the economy will continue to have a negative impact on our fund raising. I am beginning to explore the recommendation made by JoAnn Bessera at the last meeting -- that we establish a Pay Pal account or other means to accept credit cards for donations to Make a Difference.

**Registration:** Report from JoAnn:

I have an expense request for \$205.28 for the supplies, water, and candy for registration. I will leave this in the PAC mailbox

- Nancy and I met with Lynn Donnelly yesterday and we are going to pursue getting BVSD support and enhancement of the application that BHS developed and used for registration this year. The key enhancement we would like is to allow electronic submittal of forms rather than processing hardcopies.
- We also hope to provide the application to other high schools, and maybe middle schools, either through BVSD or just on our own.
- We have a list of enhancements that will be made to the online system, including adding sports registration and a few other minor changes.
- In general, the process will not change significantly for next year. We will try to get the small gym for late registration.

Lauren Hager adds the following to the registration report:

We were going to try to get PAC listed on the first mandatory fees form instead of the supplemental fees form for next year to hopefully increase donations.